



**Gila County Provisional Community College District
Special Governing Board Meeting
Electronic (Zoom) Meeting
Wednesday, July 19, 2023
** DRAFT/UNAPPROVED ****

1. Meeting was called to order by President Brocker at 9:07 a.m.

Board Roll Call – Treasurer Knauss, present; President Brocker, present; Member Shipley present; VP Moorhead, excused absence; Secretary Cockrell, excused absence. A quorum was present.

Also Present: Janice Lawhorn, GCPCCD Interim President; Anthony Contente-Cuomo, Gila Legal Counsel

Guests: Peter Aleshire, Payson Roundup Reporter; Ron Carnahan, Anjanette Bolinger, Nick Renon, Anjanette Bolinger, Megan Martinez, Selma, Jennifer Carlson, Erika Flores

President Brocker and Dr. Lawhorn indicated the Call to the Public was inadvertently left off the agenda and it was less than 24 hours before the meeting began when it was discovered, so could not be included as part of this meeting. If anyone would like to address the Board, they may do so in writing or attend the next Regular Meeting on August 9.

2. Action Items

- A. Discussion and possible action regarding the termination of the Eastern Arizona College Educational Services and Programs Intergovernmental Agreement and Eastern Arizona College Operating Agreement. The Governing Board may vote to convene in Executive Session, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(4) for consultation with the College's Attorney(s) with regards to contracts subject to negotiation. The College's Attorney(s) may appear remotely - President Brocker**

President Brocker indicated that pursuant to A.R.S. § 38-431.03(A)(4), the Board may, upon a vote of a majority of the members, elect to go into Executive Session, which will not be open to the public, for discussion or consultation for legal advice with the attorney or attorneys of the public body contracts subject to negotiation.

Motion made by Treasurer Knauss, seconded by Member Shipley to move into Executive Session at 9:13 a.m.

In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

The board reconvened at 10:38 a.m.

Motion made by Treasurer Knauss, seconded by Member Shipley to authorize Gila's legal counsel to move forward with a revised Educational Services and Operating Services Intergovernmental Agreement.

In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

B. Arizona Governmental Affairs – President Brocker

Dr. Brocker explained the cost for lobbyist support through Arizona Governmental Affairs has increased an additional \$7,000 per month.

Motion made by Member Shipley seconded by Treasurer Knauss, to approve the increased costs.

Call for the question: In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

C. The Trust, Proposal Acceptance Form, Invoice – President Brocker

Dr. Brocker indicated that she and Dr. Lawhorn met with Jessica Schuler from The Trust and brought this to the Board as an FYI at the June meeting. Our prepaid legal expenses increased significantly over the last year. The PAF (Proposal Acceptance Form) is included in the packet and the amount due is \$105,504.

Motion made by Treasurer Knauss, seconded by Member Shipley to approve continued services with The Trust and pay the invoice for \$105,504.

Call for the question: In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

D. HeinfeldMeech, Engagement Letter, Advisory Services FY 24 – President Brocker

Dr. Brocker indicated that the Engagement Letter for Advisory Services from HeinfeldMeech for FY 24 which was prepared by our CPA, Sara Kirk, is presented for review. She would like to continue services with HeinfeldMeech.

Motion made by Member Shipley, seconded by Treasurer Knauss to approve the continuation of services with HeinfeldMeech for Advisory Services.

Call for the question: In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

E. HeinfeldMeech, Engagement Letter, Preparation of Financial Statements FY 23 – President Brocker

Dr. Brocker indicated that the Engagement Letter for the preparation of the Financial Statements from HeinfeldMeech was prepared by our CPA, Sara Kirk. She would like to continue to have HeinfeldMeech work with us for the preparation of the audit and financial statements.

Motion made by Member Shipley, seconded by Treasurer Knauss to approve the continuation of services with HeinfeldMeech for the Preparation of Financial Statement for FY 23.

Call for the question: In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

F. Globe/Miami Regional Training Center Exhaust System, RFP, J3 Contracting, LLC – Dr. Lawhorn

Only one bid was received for the installation of the exhaust system for the new welding booths in the Regional Training Center. This is part of the upgrading project approved last fiscal year with matching funds from Freeport McMoRan through the Community Investment Fund. Dr. Lawhorn recommended we award the bid to J3 Contracting, LLC for \$19,773.00. Treasurer Knauss thanked FMI for bringing in aerial equipment to change the rest of the LED lights in the building, saving the college thousands of dollars.

Motion made by Treasurer Knauss, seconded by Member Shipley to award the exhaust system installation to J3 Contracting, LLC for \$19,773.00.

Call for the question: In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

3. Consent Agenda –

A. Minutes from the June 12, 2023, Regular Meeting.

B. Minutes from the June 12, 2023, Special Meeting.

Motion made to approve the Consent Agenda by Treasurer Knauss, seconded by Member Shipley.

Call for the question: In favor – 3; Opposed – 0; Abstained – 0. **Motion carries to approve.**

4. General Information and Discussion of the Same –

The Townhalls will be held in both Globe and Payson next week and have been moved to larger venues to ensure we could accommodate all interested faculty, staff, students, and constituents. The Globe Townhall will be held on Tuesday, July 25, at the Miami High School Auditorium and the Payson Townhall will be held on Thursday, July 27, at the Payson High School Auditorium. Both events will be held at 5:30 p.m.

5. Adjournment – The meeting was adjourned at 10:51. by the motion of Treasurer Knauss and seconded by Member Shipley.

Respectfully submitted,



Janice Lawhorn, Ph.D.
Interim President, Gila County Provisional
Community College District

Attest:

President Jan Bocker
GCPCCD Governing Board President

Attest:

Secretary Connie Cockrell
GCPCCD Governing Board Secretary